



**Housing & Urban Development Department**  
**D H E N K A N A L M U N I C I P A L I T Y**

**QUOTATION SCHEDULE**

**FOR**

***"Supplying 5-tier book/storge shelves, Reading Table and study chair  
at Dhenkanal Municipality." (For knowing Rate only)***

Cost of Tender Paper :- Rs. 10,000/-

Sale of Tender Paper

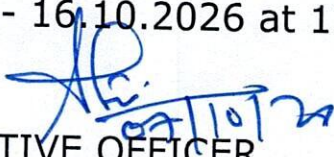
From:- 08.10.2026 to 15.10.2026 during Office hours

Last Date of submission

of Tender Paper :- 15.10.2026 up to 4.00 P.M

E.M.D:- Rs. 50,000/-

Date and time of opening:- 16.10.2026 at 12.00 Noon

  
EXECUTIVE OFFICER  
DHENKANAL MUNICIPALITY

**OFFICE OF THE  
MUNICIPAL COUNCIL, DHENKANAL  
DHENKANAL (ODISHA), PIN-759001  
Tel.No.06762-224401(O), FAX No.06762-223355  
E-mail:- [dhenkanalm.hud@gmail.com](mailto:dhenkanalm.hud@gmail.com)**

No.....3312.....

Date.....07/10/2026

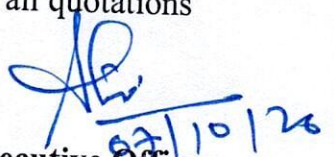
**Quotation Call notice**

Sealed quotations in the quotation paper are hereby invited from the registered and reputed manufactures / authorised dealers/suppliers having valid GSTN registration, PAN and experience in similar works for **“Supplying 5-tier book/storge shelves, Reading Table and study chair at Dhenkanal Municipality”**. The rate should be quoted inclusive of GST, transportation and installation charges to Dhenkanal Municipality Office.

- 1- The Cost of each Quotation Paper :- Rs. 10,000.00 (Non Refundable)
- 2- Start Date of Sale of Quotation paper: - Dtd. 08.10.2026
- 3- Last Date of Sale of Quotation paper: - Dtd. 15.10.2026
- 4- Last Date of Receipt of Quotation paper :- dtd. 15.10.2026 at 4.00 PM
- 5- Date of Opening of Sealed Quotation :- 16.10.2026 at 12.00 Noon

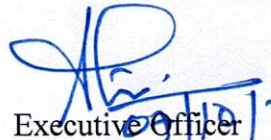
The Quotation will be opened in the presence of the quotationers or their authorized agents. The quotationers should deposit EMD @1% of the total quoted price in shape of Bank draft/Bankers Cheque drawn in favour of **Executive Officer, Dhenkanal Municipality**. The quotation with enclosures will be received only through Speed Post/ Regd. Post or by hand to the under signed in the schedule date and time and not be accepted in any means beyond the date and time. Any postal delay will not be considered. The quotation paper will be available in the office Dhenkanal Municipality during the office hours (except holidays) till dt. 15.10.2026 (up to 1.00 PM) and may down load from the Dhenkanal website i.e. [dhenkanalmunicipality.com](http://dhenkanalmunicipality.com).

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

  
**Executive Officer  
Dhenkanal Municipality**

Memo No 3313 /Dt. 07/10/2026

Copy submitted to the Deputy Secretary to Govt. Information and Public Relation Deptt. Govt. of Odisha, Bhubaneswar for favour of kind information with a request of one-time publication in one Daily Odia News Paper within a minimum space at the I & P.R. rate on or before dt. **08.10.2026** for the information of the general public.

  
Executive Officer  
Dhenkanal Municipality

Memo No 3314 /Date: 07/10/2026

Copy submitted to the Nodal Officer, e-Procurement, H & UD Department, Govt, of Odisha, Bhubaneswar for favour of kind information and necessary action.

  
Executive Officer  
Dhenkanal Municipality

Memo No 3315 /Date: 07/10/2026

Copy to the Office Notice Board for wide publication.

  
Executive Officer  
Dhenkanal Municipality

Memo No 3316 /Dt. 07/10/2026

Copy forwarded to the DIO, NIC, Dhenkanal for Webhosting in District website.

  
Executive Officer  
Dhenkanal Municipality

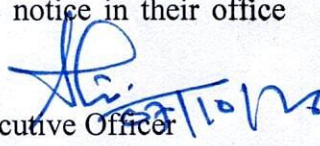
Memo No 3317 / Date: 07/10/2026

Copy to the concerned case records for reference.

  
Executive Officer  
Dhenkanal Municipality

Memo No 3318 /Date: 07/10/2026

Copy forwarded to the Collector & District Magistrate, Dhenkanal/CDO-cum-EO, Zilla Parishad & PD, DUDA, Dhenkanal/Executive Engineer, PWD (R & B) Division, Dhenkanal/Executive Engineer, RD Division, Dhenkanal/ Executive Engineer, NH Division, Dhenkanal/Executive Engineer, MI Division, Dhenkanal/Executive Engineer, Rengali Right Canal Division, Dhenkanal/Superintending Engineer, PH Circle and ILW, Mahanadi Vihar, Cuttack/DIPRO, Dhenkanal for information and necessary action with a request to exhibit the notice in their office Notice Board for wide publication of the tender call notice.

  
Executive Officer  
Dhenkanal Municipality

## DETAILED CONDITION OF QUOTATION CALL NOTICE

- i. **Quotation Paper Cost** – The prescribed Quotation schedule can be obtained from Dhenkanal Municipality during office hours from dt. **08.10.2026** to **15.10.2026** except holidays on payment of Rs. 10,000/- (Rupees ten thousand) only in shape of Cash (Non refundable). Deposit receipt towards Paper Cost is to be attached during submission of bid document. The bidder can also download the bid document in on line website **dhenkanalmunicipality.com** but they will also have to deposit Paper cost as mentioned above in shape of Demand draft/ pay order/ bank draft/ bankers cheque (Non-Refundable) drawn on any nationalized bank **in favour of Executive Officer, Dhenkanal Municipality payable at Dhenkanal**, during submission of bid document failing which bid submitted will be out rightly rejected.
- ii. **E.M.D :-** Rs. 50,000/- (Rupees fifty thousand) only in shape of demand draft/ pay order/ bank draft/ bankers cheque drawn from any nationalized bank **in favour of Executive Officer, Dhenkanal Municipality payable at Dhenkanal** Or N.S.C/F.D.R pledged in favour of Executive Officer, Dhenkanal Municipality which shall be refunded to unsuccessful bidder after finalisation of bid. No other mode of payment of E.M.D shall be accepted. Bid received without E.M.D. shall be rejected and the bid will not be opened. The E.M.D. amount of successful quotationer will be refunded after one year from date of completion of the work.
- iii. The quotation should be submitted in sealed cover superscribing quotation for Supplying 5-tier book/bag storges shelves, Reading Table and study chair at Dhenkanal Municipality.
- iv. Valid Registration Certificate of the intending Agency/Firm.
- iv. The bidder must have experience of similar nature of work ULB's or Govt. Organization during last three years. Bidder must submit self attested copy of work order from competent authority along with colour photos for the work executed in support of experience certificate, failing which bid will be rejected.
- v. GSTN Clearance Certificate as prescribed by Govt. of India issued in the name of the Agency.
- vi. PAN CARD in the name of the Agency with PF, ESI certificate.
- vii. Authorisation certificate for OEM/Manufacturer (if applicable)
- viii. Undertaking regarding quality assurance and warranty support.
- ix. Agency shall be responsible for any damage during Supplying.
- x. Material supplied should be of standard quality and approved make.
- xi. 1 Year on Hardware, 5 Years on Ply warping.
- xii. Affidavit for submission of quotation, correctness and authentication of document submitted.

  
Executive Officer  
Dhenkanal Municipality

## BOQ

**For "Supplying 5-tier book/storge shelves, Reading Table and study chair at Dhenkanal Municipality (for knowing the rate only)**

### Specification (Indicative)

| SI No. | Description of Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Unit      | Quantity | Rate | Amount |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|------|--------|
| 1      | <b><u>BAG STORAGE SHELF</u></b><br>Supplying, fabricating and fixing in position 5-tier Bag Storage Unit made of 25mm thick Marine Grade Plywood conforming to IS:303, finished with 1.0mm thick anti-scratch matte finish laminate on both sides with PVC edge beading. Shutter fitted with 5mm thick tempered safety glass. Includes premium hardware - auto-hydraulic hinges, SS handles, locks and shelf support studs. Size: 180cm (H) x 91.4cm (W) per bag module x 30.5cm (D) | Sqft.     |          |      |        |
| 2      | <b><u>READING TABLE</u></b><br>Supplying, fabricating and fixing of Reading Table made of 25mm thick Commercial Plywood conforming to IS:303 (BWP Marine Grade, Borer & Termite Proof), finished with 1.0mm thick anti-scratch matte finish laminate on both sides. Size: 4'-0" (L) x 2'-0" (W) x 2'-6" (H)                                                                                                                                                                          | Sqft.     |          |      |        |
| 3      | <b><u>STUDY CHAIR</u></b><br>Supplying of Godrej Interio Make Model - VURV Mid-Back Ergonomic Study Chair with Breathable Knitted Mesh Back, Height Adjustable Mechanism, Lumbar Support and Castor Wheels, as per OEM specification.                                                                                                                                                                                                                                                | Per Chair |          |      |        |

Sd/-  
Executive Officer  
Dhenkanal Municipality